



August 11, 2006

The Guilford Center
232 N. Edgeworth Street
Greensboro NC 27401

All Providers

Billing of Endorsed Services Funded by IPRS

Those clients you may be serving who are non-Medicaid eligible and are receiving enhanced services will need to be billed in Carelink with a special clinician code and location code. If you have clients in this category, you will need to do three things to ensure payment of your claims.

1. You must furnish The Guilford Center with your Medicaid Core Number for the physical location where the service is performed. This will be the core Medicaid number beginning with 830, plus the alpha code. We also need the address attached to that core number.
2. You must select from the "Clinician" field in Carelink the ESVS xxxx choice, where xxxx is the proper address of the location where the service is performed.
3. You must select from the "Location" field in Carelink the Endorsed Services Bellemeade choice.

All other functions and selections in the Carelink treatment data entry will remain the same. If the choices do not appear, please contact ProviderHelpDesk@guilfordcenter.com

Please instruct your billing staff in the new procedure.

Question should be addressed to ProviderHelpDesk@guilfordcenter.com

For an appointment or assistance call **1.800.853.5163** 24 hours a day, 7 days a week

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232 N. Edgeworth Street, 4th Floor
Greensboro, NC 27401
Ph 336-641-4981

Bellemeade Center
201 N. Eugene, Street
Greensboro, NC 27401
Ph 336-641-3630

High Point Center
211 S. Centennial Street
High Point, NC 27260
Ph 336-845.7946