



**The Guilford Center  
Board Meeting Minutes  
232 N. Edgeworth Street  
Greensboro, NC  
October 9, 2007**

**BOARD MEMBERS PRESENT:** Marshall Abee, Margaret Arbuckle, Paula Cox-Fishman, Paul Gibson, W. A. Goodson, John Hemphill, Mildred Hoffler-Foushee, Linda Myers, Ray Pysher, and Sheron Sumner

**BOARD MEMBERS ABSENT:** George Coates, Jane Perrin, David Talbot, Bill Tankersley and Dianne Walton-Munden

**STAFF PRESENT:** Dena Bailey, Wes Early, Joe Fortin, Ida Glasgow, Tammi Grubb-Newton, Glenna Harford, Billie Pierce, Lisa Salo and Tana Wirtz

**I. CALL TO ORDER AND MOMENT OF SILENCE** **Ray Pysher**

The meeting was called to order at 6:37 p.m. and a moment of silence was observed.

**II. ANNOUNCEMENTS** **Ray Pysher**

Due to work and family issues, Board member Kathryn Lindley has resigned from the Board effective October 3, 2007.

Brochures were available for Board members interested in attending the NC Council of Community Programs Conference and Exhibition in December. Please contact Dena Bailey to register.

The Guilford Academy of Substance Abuse Recovery Advocates (GASARA) graduated its first class of fifteen community resource leaders on Friday, October 5<sup>th</sup>. Paul Gibson and David McNeill (County Manager) addressed the graduates. The Academy training was facilitated by Paul Nagy from the Duke Addictions Program and funded through the North Carolina Evidence Based Practices Center, under a grant from the Duke Endowment. GASARA is a component of the Guilford County Substance Abuse System of Excellence, a collaboration between the Guilford Center, the community, the NC Evidence Based Practices Center, Greensboro AHEC, and Duke University to develop an integrated, system-wide response to addressing substance use disorders based on best practices.

The Guilford Center's Staff Development Annual Report is now available. The report details every training session given by the Guilford Center for both staff and providers during the past year. If anyone would like a copy of the report, please contact Dena Bailey.

We were notified today that the Division of Mental Health, Developmental Disabilities and Substance Abuse has asked our consortium and three other LMEs to serve as an advisory committee for the Division. We are very pleased about this development. The first meeting of this LME Advisory Committee is scheduled to meet in Raleigh next Thursday. The Advisory Committee includes: Guilford, Mecklenburg, Smoky Mountain, Sandhills, Five County, and East Carolina Behavioral Health

**III. SPEAKERS FROM THE FLOOR**

There were no speakers from the floor.

**IV. APPROVAL OF MINUTES – September 11, 2007 Meeting**

**Ray Pysher**

Upon a motion by Paula Cox-Fishman and a second from Paul Gibson, the September 11, 2007 Board minutes were unanimously approved as distributed in the Board packet.

**V. DIRECTOR'S REPORT**

**A. Policy B-6 "Corporate Compliance"**

**Ida Glasgow**

At the September meeting Ida Glasgow reported to the Board on the Federal Deficit Reduction Act and the subsequent Medicaid Integrity Program requirement that any health care organizations that annually bill \$5 million or more in Medicaid establish a Corporate Compliant Program. At that meeting, Policy B-6 "Corporate Compliance" was presented for the Board's approval. Because the Board had some concern over the wording in paragraph one of the policy it was agreed that the County attorney would make revisions to the policy and that it would be brought back for Board approval at this meeting. The revised Policy was included in the Board packet for review before the meeting. Upon a motion by Sheron Sumner and a second by Marshall Abee the Board approved Policy B-6 as reworded.

**B. MH, DD AND SA BEST PRACTICES AND SYSTEM OF CARE PRESENTATION**

Presentations were made by:

- Joe Fortin, Substance Abuse Best Practices Manager
- Wes Early, Mental Health Best Practices Manager
- Tammi Grubb-Newton, Developmental Disabilities Best Practices Manager
- Lisa Salo, System of Care Coordinator

Principles and Indicators for each disability were included for reference in the Board packets. Board members had an opportunity to ask questions after each presentation.

**BOARD MEETING RECESSED**

**FINANCE COMMITTEE MEETING CONVENED**

**VI. FINANCE COMMITTEE MEETING**

**A. Contracts Approval**

**Glenna Harford**

The October contracts list was presented for Board approval. (See pink sheet in Board packet.) Board members were reminded to abstain from voting if they had a

conflict of interest. There were no abstentions. Linda Myers made a motion to approve the contracts. Sheron Sumner seconded the motion. The contracts were approved.

**B. Budget Revision**

**Glenna Harford**

A budget revision was presented to the Board for approval of an increase in the Guilford Center budget by the amount of \$825,689. The following revisions were requested:

- The State has allocated \$233,597 for the continuation of funding Restart, a recovery-based crisis alternative program, as delineated in the Mental Health Trust fund Mental Health community Capacity application.
- The State has allocated \$592,092 to Family Service of the Piedmont, Inc., to continue to the funding of a Homeless Mental Health Housing Initiative program.

Upon a motion by Margaret Arbuckle and a second by Sheron Sumner, the budget revision was approved.

**C. ASO Update**

**Billie Pierce**

Consortium members met last week in Charlotte for a two-day meeting on the IT System for the ASO. The system that was ultimately chosen is the system currently used by the Guilford Center, although the Consortium will be using an updated version. This decision has been communicated to the State. During the meeting, different work groups compared functions and processes. Work has begun on drafting the 160-A Interlocal Agreement which allows the three LMEs to work together as an ASO.

**FINANCE COMMITTEE MEETING ADJOURNED**

Paul Gibson made a motion to go into executive session in order to discuss the Director's annual performance evaluation. Marshall Abee seconded the motion.

**EXECUTIVE SESSION CONVENED**

Ray Pysher reviewed the results of the Director's Annual Assessment. Board members discussed the Director's performance and her accomplishment of the 2006-07 goals.

**EXECUTIVE SESSION ADJOURNED**

**RECESSED BOARD MEETING RECONVENED**

**VII. DIRECTOR'S ANNUAL PERFORMANCE EVALUATION**

**Ray Pysher**

W. A. Goodson made a motion to approve a 3% salary increase for the Director. Paul Gibson seconded the motion. The Board unanimously approved a 3% salary increase for Billie Pierce.

**VIII. BOARD COMMITTEE SCHEDULE**

**Ray Pysher**

Chair Pysher reviewed the Board Committee schedule that was included in the October 9, 2007 agenda.

**IX . ADJOURNMENT – 8:45 P.M.**

**Ray Pysher**

There being no further business, Chair Pysher adjourned the meeting.

**Approved by:**

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**Ray Pysher**

**On-site minutes by:**  
**Date:**

**Dena Bailey**  
**October 9, 2007**