



**The Guilford Center
Board Meeting Minutes
232 N. Edgeworth Street
Greensboro, NC
September 8, 2009**

BOARD MEMBERS PRESENT: Margaret Arbuckle, Megan Christenbury, Frank Cleary, Bert Davis, Jr., Gart Evans, Paul Gibson, Lisa Gunther-LaVergne, Millie Hoffler-Foushee, Lura McLendon, Vic Nussbaum, Alex Tabori and David Talbot

BOARD MEMBERS ABSENT: Bill Tankersley and Dianne Walton-Munden

STAFF PRESENT: Glenna Harford, Anne Kimball, Billie Pierce, Sabrina Russell and Anthony Ward

I. CALL TO ORDER AND MOMENT OF SILENCE **Bert Davis, Jr.**
The meeting was called to order at 6:30 p.m. and a moment of silence was observed.

II. ANNOUNCEMENTS **Bert Davis, Jr.**
Dena Bailey, Clerk to the Board, is not in attendance tonight as she is taking a few days off following her daughter's wedding this Saturday.

III. SPEAKERS FROM THE FLOOR
There were no speakers from the floor.

IV. APPROVAL OF MINUTES – August 11, 2009 Meeting **Bert Davis, Jr.**
Upon a motion by Gart Evans and a second from Millie Hoffler-Foushee, the Board voted to approve the minutes from the August 11, 2009 Board meeting.

V. DIRECTOR'S REPORT

A. BOARD NOTEBOOK REVIEW **Anne Kimball**
Each September Board members receive a newly updated Board notebook. Anne Kimball reviewed the notebooks section by section with the Board. Ms. Pierce called special attention to Policy B-1 Section G. These are the guidelines that have been approved for Board members when representing the Area Board vs. acting as independent citizens, not as Area Board members. Members were encouraged to familiarize themselves with the notebook and to call Billie Pierce, Glenna Harford or Anne Kimball with any questions they may have.

B. STANDING RULES / QUALITY COUNCIL **Anthony Ward**
At last month's meeting, the Board was asked to consider two changes to the Guilford Center's Standing Rules. The first change would be to remove the Quality Council as a required committee of the Board. If that happens, it would shift from being a public meeting to a private meeting. The second change would be to decrease the number of Board members required to sit on the committee from two

to one. The reduction in Board representation is in recognition of State changes reducing the overall size and membership of the Board of Directors. Action was tabled until more information was provided. A memo to the Board, which was included in the September Board packet, provided more background and support for the requested changes. Anthony Ward addressed the Board, going over the memo and rationale in detail. Following Board discussion, it was agreed that the Quality Council would remain a subcommittee of the Board and continue functioning as a public, open meeting. When necessary, in order to protect consumer or other confidential information, a meeting may go into closed session. If URAC credentialing is dependant on Quality Council being a closed meeting, the Board will reconsider this issue.

Upon a motion by Vic Nussbaum and a second by Gart Evans, the Board voted to decrease the number of Board members required to sit on the Quality Council from two to one.

C. UPDATE ON RESIDENTIAL LEVEL III AND IV CARE

Sabrina Russell

Sabrina Russell, Utilization Management Coordinator, updated the Board on the status of residential Level III and IV Care. Level III and IV Child Residential Services are intended for children with very aggressive behaviors, property destruction behaviors or sexually inappropriate behaviors. These levels of residential services require that staff be awake overnight due to the severity of the behaviors. In June 2009 LMEs were informed by the Division of MH/SA/DD that legislators were proposing elimination of Child Mental Health Residential Level III and IV Services. Currently the State budget reduces funding for these services, but does not completely eliminate it. A handout was given to the Board and Ms. Russell went over the recommendations for continued use of these services and the revised criteria for providers and placement.

VI. CHAIR'S REPORT

A. DIRECTOR'S EVALUATION PROCESS

Bert Davis, Jr.

Prior to the September meeting, a packet of information was mailed to each Board member which included a copy of the Director's Goals and Accomplishments for FY 2008-09, the Director's employment contract, and the Director's annual assessment form. Board members were asked to complete the assessment form and return it to Chair Davis in the envelope provided on or before September 18th. New Board members are not required to complete the assessment. Chair Davis will summarize the scores and comments and will report back to the Board at the October meeting.

B. BENEFIT PLAN

Glenna Harford

Consumers who are eligible for State MH/SA/DD services have a benefit plan. Each LME is responsible for fine-tuning the benefit plan based on other community services. Board members received a hand-out on the benefit plan which Glenna explained. In light of the scarcity of resources, it is important to maintain a safety

net of services. The three considerations we recommend be used when making decisions about funding reductions are: (1) Health and safety, (2) stability and (3) quality.

C. CONTRACTS APPROVAL

Glenna Harford

The September contracts lists, (pink sheet in Board packet and handout) were presented for Board approval. David Talbot made a motion to approve the contracts. Lura McLendon seconded the motion. There were no abstentions. The contracts were approved.

D. BUDGET UPDATE

Glenna Harford

Although the final budget has not yet been passed, we believe our service dollars will be cut in the range of \$1.8 to \$2.5 million dollars. We also expect an administrative cut between \$250,000 and \$350,000.

VIII. ADJOURNMENT -- 8:10 p.m.

Bert Davis, Jr.

There being no further business, Chair Davis adjourned the Board meeting.

Approved by:

Bert Davis, Jr.

Date

**On-Site Notes by: Anne Kimball
Written minutes by: Dena Bailey
Date: September 8, 2009**