



**The Guilford Center  
Board Meeting Minutes  
232 N. Edgeworth Street  
Greensboro, NC  
June 10, 2008**

**BOARD MEMBERS PRESENT:** Marshall Abee, Margaret Arbuckle, George Coates, Paula Cox-Fishman, Bert Davis, Jr., John Hemphill, Millie Hoffler-Foushee, Linda Myers, Jane Perrin, Ray Pysher, Sheron Sumner, Bill Tankersley and Dianne Walton-Munden

**BOARD MEMBERS ABSENT:** Paul Gibson, W. A. Goodson, and David Talbot

**STAFF PRESENT:** Dena Bailey, Glenna Harford, Anne Kimball and Billie Pierce

**I. CALL TO ORDER AND MOMENT OF SILENCE** **Ray Pysher**  
The meeting was called to order at 6:35 p.m. and a moment of silence was observed.

**II. ANNOUNCEMENTS** **Ray Pysher**  
On behalf of the Board, Chair Pysher offered condolences to Jane Perrin on the death of her mother and to Bert Davis, Jr. on the death of his grandmother.

Board members were reminded that there is no Board meeting in July. Our next meeting will be August 12<sup>th</sup>.

Board members who have not already returned their Board notebooks, were asked to make arrangements to return their notebooks to the 4<sup>th</sup> floor receptionist this month. Notebooks will be updated and returned at the September meeting.

**III. SPEAKERS FROM THE FLOOR**  
There were no speakers from the floor.

**IV. APPROVAL OF MINUTES – May 13, 2008 Meeting** **Ray Pysher**  
Upon a motion by Millie Hoffler-Foushee and a second from Sheron Sumner, the Board voted to approve the minutes from the May 13, 2008 Board Retreat.

**V. DIRECTOR'S REPORT** **Billie Pierce**  
**A. CFAC QUARTERLY UPDATE** **Anne Kimball**

Anne Kimball, Guilford Center CFAC Liaison, presented the Quarterly CFAC Report. CFAC had three guests at the March meeting: District Court Judge Sue Burch, Carl Britton-Watkins, Chair of the State CFAC, and Paula Snipes, Director of Nursing for the Guilford Center. Judge Burch spoke about her experience as a member of the first graduating class of the Guilford Academy of Substance Abuse Recovery Advocates, and about her work with Drug and Mental Health Courts. Mr. Britton-Watkins reported on work of the State CFAC. Paula Snipes discussed the discount prescription drug program in Guilford County.

At their April meeting, CFAC members reviewed progress on development of consumer handbooks and were presented the proposed revisions to the Guilford Center's Vision, Mission & Guiding Principles. This received unanimous support from the CFAC.

Glenna Harford, Agency Business Manager and Judy Cooper, Quality Improvement Coordinator were guests at the May meeting. Glenna reviewed the Guilford Center's proposed budget and presented the CFAC budget for next fiscal year. She also detailed the flow of funds to the Guilford Center. The CFAC unanimously approved the committee's budget. Judy reviewed quarterly Quality Improvement reports which included information on complaints and incidents.

**B. SUBSTANCE ABUSE PLANNING UPDATE**

**Billie Pierce**

A Dedication Ceremony and Open House was held on June 9<sup>th</sup> for the Guilford County Substance Abuse Treatment Center operated by Bridgeway Behavioral Health, Inc. Over 100 guests were in attendance. Board member George Coates gave a dedication prayer during the ceremony. The event was attended by Commissioners Kirk Perkins (Chairman) and Kay Cashion (Vice Chair), Yvonne Johnson, Mayor of Greensboro, County Manager David McNeill, Guilford County Public Defender Wally Harrelson, and other dignitaries. From all accounts it was a great event which was well planned and executed.

At the April Board meeting the Board voted to hold a brain storming session on what our next steps might be for substance abuse in Guilford County. Therefore on September 17<sup>th</sup> we will host a lunch meeting to include various members of our Board, graduates of our Substance Abuse Academy and members of the Administrative Substance Abuse group (which is made up primarily of providers and is chaired by Paul Nagy, our SA Best Practices Consultant). Any Board member interested in attending this meeting should contact Dena Bailey for more details.

The next phase of the Substance Abuse Academy will be held in September and will focus on adolescent substance abuse.

**C. BOARD CHANGES**

**Billie Pierce**

Ray Pysher's term as Board Chair expires this month. Billie thanked Ray for his service and dedication as Chair and we look forward to Ray's further support as he continues his role as Board member.

Because of legislative changes to the structure of area boards, members may serve no more than two consecutive terms. Therefore, Paula Cox-Fishman will rotate off the Board. Margaret Arbuckle's and John Hemphill's first terms expire this month. Margaret has asked to be reappointed to the Board for another term.

and we expect that appointment to be approved by the County Commissioners. Billie expressed her appreciation to Margaret for her continuing efforts on behalf of the Guilford Center. John Hemphill has decided not to seek reappointment. Paula and John were thanked for their service on the Board and their dedication to the Guilford Center.

Ray, Paula and John were presented with Certificates of Appreciation as well as a small token of thanks from the Guilford Center.

**VI. CHAIR'S REPORT**

**Ray Pysher  
Jane Perrin**

**A. BOARD APPOINTMENTS/REAPPOINTMENTS**

Jane Perrin and Paula Cox-Fishman served on the Nominating Committee and presented the following slate of officers for Board approval:

Bert Davis, Jr. – Chair  
Millie Hoffler-Foushee – Vice Chair

Jane Perrin made a motion to approve the slate of officers. Dianne Walton-Munden seconded the motion. The Board voted to approve the slate of officers as presented.

**B. CLIENT RIGHTS COMMITTEE MEMBERS APPROVAL**

**Ray Pysher**

The Client Rights Committee has requested approval for the reappointments of Dr. Martha Sharpless, Ashley Martin and Paula Cox-Fishman. Upon a motion by Linda Myers and a second by Jane Perrin, the Board voted to approve these reappointments.

**C. APPROVAL OF DIRECTORS GOALS**

**Ray Pysher**

At last month's Board Retreat, the Board discussed what the Director's goals for 2008-09 should be and voted on their prioritization. A list of these goals was included in this month's Board packet. Upon a motion by Paula Cox-Fishman and a second by Millie Hoffler-Foushee, the Board voted to approve the Director's Goals for 2008-09.

**D. RETREAT EVALUTION**

**Ray Pysher**

Board members were given a Board Retreat Evaluation sheet and Ray asked that everyone who attended last month's retreat take a few minutes to complete the evaluation and return it to Dena Bailey by the end of the meeting. The answers and comments on these evaluations will help us in planning next year's retreat.

**BOARD MEETING RECESSED  
FINANCE COMMITTEE MEETING CONVENED**

**VII. FINANCE COMMITTEE MEETING (7<sup>th</sup> Meeting)**

**Glenna Harford**

**A. SLIDING FEE SCHEDULE**

A copy of the revised Sliding Fee Scale for FY 2008-09 was included in the June Board packet. The new fees were established based on the most recently released 2008 U.S. Department of Health and Human Services Poverty Guidelines. The Fee Schedule requires Board approval. Bert Davis, Jr. made a motion to approve the revised schedule. Sheron Sumner seconded the motion. The Board voted to approve the Sliding Fee Scale for FY 2008-09.

**B. CONTRACT APPROVALS**

The June contracts lists were presented for Board approval. The lists contained final increases to FY 2007-08 contracts as well as new contracts for FY 2008-09. (See pink sheets in Board packet.) Board members were reminded to abstain from voting if they had a conflict of interest. Abstentions were as follows: Paula Cox-Fishman – ARC of Greensboro and LifeSpan, Linda Myers – Mental Health Association, Dianne Walton-Munden – Family Life Council, Bill Tankersley – Family Life Council. Bert Davis, Jr. moved to approve both contract lists. Linda Myers seconded the motion. The Board voted to approve the final increases to the FY 2007-08 Contracts as well as the new contracts for FY 2008-09.

**C. BUDGET REVISION**

Board approval was requested for a budget revision. The State has allocated \$60,000 on a one-time basis for the purpose of subcontracting with Alcohol & Drug Services for enhancement, expansion and addressing gaps in the Safe and Drug Free School and Community services. Upon a motion by Marshall Abee and a second by Millie Hoffler-Foushee, the Board voted to approve the budget revision.

**D. BUDGET UPDATE**

Billie Pierce, Glenna Harford, Anthony Ward, Kenneth Walton and Steve Hess attended the June 2<sup>nd</sup> budget hearing with the County Manager and County Commissioners. The presentation went well, with Commissioners asking appropriate questions and giving praise to the accomplishments of the Guilford Center. No changes were recommended. In addition to our presentation, the Commissioners were interested in hearing about our efficiencies. The efficiencies we highlighted were:

- Our reduction in force of 351 positions since the beginning of State Mental Health Reform.
- Under the direction of our Medical Director, Dr. Larry Ray, we have taken steps in our Medication Management Clinics to increase the efficiency of our doctors' time resulting in more consumers being seen and more billable events. We project these improvements will result in approximately \$500,000 of revenue next year.

- Other efficiencies result from our process of measuring outcomes of programs that we oversee (i.e. Bridgeway). Measurements are based on actual functional improvements in the lives of our clients (i.e. how many people wanted housing and got housing, how many people wanted a job and got a job, etc.).

Ms. Harford also reported that the 2<sup>nd</sup> quarter payment to North Carolina of the federal funding associated with community support services has been withheld by the Center for Medicare and Medicaid Services (CMS). The payment is in the amount of approximately \$176 million dollars. We were notified last week that CMS has decided to perform its own on-site review of 301 community support services providers from across the State. The audit findings will determine whether or not this payment can then be released to the State. Of the 301 providers being audited, 11 of them are in Guilford County. The Guilford Center does not have a role in this audit. The audits will take place during the month of June and may be extended depending on their findings.

**FINANCE COMMITTEE MEETING ADJOURNED  
BOARD MEETING RECONVENED**

**VIII. BOARD COMMITTEE SCHEDULE**

**Ray Pysher**

Chair Pysher reviewed the Board Committee schedule included in the June 10<sup>th</sup> agenda.

**IX. ADJOURNMENT – 7:41 P.M.**

**Ray Pysher**

There being no further business, Chair Pysher adjourned the meeting.

**Approved by:**

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**Bert Davis, Jr.**

**Date**

**On-site minutes by:  
Date:**

**Dena Bailey  
June 10, 2008**