



**The Guilford Center  
Board Meeting Minutes  
232 N. Edgeworth Street  
Greensboro, NC  
April 13, 2010**

**BOARD MEMBERS PRESENT:** Frank Cleary, Bert Davis, Jr., Gart Evans, Paul Gibson, Lisa Gunther-LaVergne, Lura McLendon, and Vic Nussbaum

**BOARD MEMBERS ABSENT:** Margaret Arbuckle, Megan Christenbury, Millie Hoffler-Foushee, Alex Tabori, David Talbot and Dianne Walton-Munden

**STAFF PRESENT:** Dena Bailey, Glenna Harford, Anne Kimball, Kenneth Walton and Anthony Ward

**I. CALL TO ORDER AND MOMENT OF SILENCE** **Bert Davis, Jr.**  
The meeting was called to order at 6:36 p.m. and a moment of silence was observed.

**II. ANNOUNCEMENTS** **Bert Davis, Jr.**  
Vic Nussbaum has accepted the position of Project Manager to implement the recommendations of Commissioner Cashion's Substance Abuse and Treatment Committee. As this represents a conflict of interest with serving on the Guilford Center Board, Vic has announced his resignation from the Board effective June 30, 2010.

Lisa Gunther-LaVergne has been appointed one of four Assistant Deans of Greensboro College.

Commissioner Kay Cashion has been chosen by the NC Council Awards Committee as the 2010 County Commissioner Leadership Award winner.

Chair Davis announced there will be no Board meeting in May. The next Board meeting will be on June 8, 2010.

**III. SPEAKERS FROM THE FLOOR**  
There were no speakers from the floor.

**IV. APPROVAL OF MINUTES – March 9, 2010** **Bert Davis, Jr.**  
Vic Nussbaum made a motion to approve the March 9, 2010 Board minutes as distributed in the April Board packet. The motion was seconded by Frank Cleary. Board members present voted unanimously to approve the March 9, 2010 board minutes. As there was not a quorum present at the meeting, ballots were mailed to absent Board members to vote on the motion. As of April 26, 2010 five ballots had been returned which, when combined with the Board members who attended the meeting, represents a quorum. Each ballot reflected a vote in favor of approving the March 9, 2010 minutes. Therefore, the minutes are approved.

## **V. DIRECTOR'S REPORT**

### **A. CFAC UPDATE**

**Anne Kimball**

Anne Kimball gave an update on the Consumer and Family Advisory Committee (CFAC) which is a sub-committee of the Guilford Center Board. Since the last report, the CFAC has:

- Approved the Quality Management Evaluation Report, the Quarterly Quality Management Report and the Community Systems Progress Indicators Report.
- Discussed Critical Access Behavioral Health Agencies (CABHAs) and the Medicaid Waiver with the Division of MH/DD/SAS representative who regularly attends CFAC meetings.
- Conducted an annual review of the Guilford Center website with Penny Casto, Public Information Specialist. Members volunteered to work individually on specific sections with Ms. Casto.
- Participated in and discussed the results of the Community Assessment Survey.

The next CFAC meeting is April 27, 2010. There will be a presentation by MHA-G on their new Warm Line and a presentation from NC START. As always, Board members are welcome to attend.

### **B. SUBSTANCE ABUSE / DRUG TREATMENT COMMITTEE**

**Anne Kimball**

The Substance Abuse and Drug Treatment Committee, chaired by Commissioner Kay Cashion, issued their final report in January 2010. There were several recommendations ranging from prevention through continuing after care for adolescents. The focus on the recommendations is about making an impact on the adolescent substance abuse issue in Guilford County. One of the recommendations was to continue the efforts of the Substance Abuse Academy. The Guilford Center will host its third Academy beginning April 28<sup>th</sup> through April 30<sup>th</sup> which will focus on homelessness and addictive disorders. Enrollees in the class include representatives from day centers, shelters, Moses Cone Behavioral Health, Greensboro Police Department, the Drug Courts, etc. The Academy's graduation will be on Friday, April 30<sup>th</sup> and Board members are invited to attend. The Guilford Center issued an RFP and selected Guilford Cares as the project manager to implement the other recommendations of the Committee.

On April 19<sup>th</sup> prevention providers and others will be trained in the use of alternative methods of electronic communication that are particularly popular with young people (e.g. Twitter, Facebook, YouTube) and how providers might consider using social media for prevention messaging.

### **C. VOLUNTARY TEMPORARY UNPAID LEAVE**

**Kenneth Walton**

Due to it being another tough budget year, one of the ways the County has offered employees to participate in the reduction of costs is through "temporary unpaid leave." Employees wishing to participate in the temporary unpaid leave program

must apply by June 30, 2010. Four consecutive hours is the minimum amount of time offered for unpaid leave. A maximum amount has not been established. To apply for unpaid leave time, coverage must be ensured without putting a strain on the unit or another employee having to incur additional hours to accomplish the work. Leave time must be approved by the normal chain of command.

**D. NEW COUNTY RETIREMENT INCENTIVE**

**Kenneth Walton**

At the March 18<sup>th</sup> County Commissioners meeting, the Board approved the Voluntary Enhanced Retirement Plan. Of the approximately 157 Guilford County employees eligible for retirement under this plan, 15 are Guilford Center employees. Mr. Walton reported on the eligibility criteria and the benefits. The deadline to retire under this plan is March 1, 2011. However, eligible employees must notify County Human Resources prior to June 30, 2010 of their intentions to retire under this plan. If an employee decides to retire under this plan after the June 30<sup>th</sup> deadline is missed, they may still retire with the enhanced benefits, except they will not be eligible for the additional prorated longevity payment.

**E. WAIVER MODEL**

**Glenna Harford**

Glenna Harford discussed the differences/advantages between a waiver environment and the current LME environment. A waiver enables an LME to have control over its benefit plan. It also allows for a closed network, with control over providers. The Division hopes to select one or two LMEs from the first round of waiver applicants by the end of June. In order to be eligible to apply for a waiver, an LME must not provide any services and has to have at least 70,000 Medicaid enrollees age three and over. Mecklenburg, Piedmont Behavioral Health, Sandhills, Smoky Mountain Center, Western Highlands and CenterPoint are the only LMEs which are eligible at this time. The Guilford Center did not apply for a waiver during this round because we continue to provide services at our clinics and Crisis Emergency and currently we only have 62,000 Medicaid enrollees. The NC Council of Community Programs has contracted with Technical Assistance Collaborative (TAC) to conduct a study of different models for LMEs to merge and apply for a waiver. We expect TAC to present some options by the end of June.

**VI. CHAIR'S REPORT**

**Bert Davis, Jr.**

**BOARD NOMINATIONS/RE-APPOINTMENTS**

The slate of officers nominated to serve for FY 2010-2011 are as follows:

Bert Davis, Jr.  
Gart Evans

Board Chair  
Vice Chair

There were no other nominations from the floor. Vic Nussbaum made a motion to close the nominations. Frank Cleary seconded the motion. Board members present voted unanimously to close the nominations. As there was not a quorum present at the meeting, ballots were mailed to absent Board members to vote on the motion. As of April 26, 2010 five ballots had been returned which, when combined with the Board

members who attended the meeting, represents a quorum. Each ballot reflected a vote in favor of closing the nominations. Therefore, the motion stands.

In order for Bert Davis, Jr. to serve another term as Board Chair, the Board must suspend the Standing Rules to allow an officer to serve in the same office for more than two consecutive terms. Upon a motion by Vic Nussbaum and a second by Lura McLendon, the Board members present voted unanimously to suspend the Standing Rules to allow the Chair to serve another term. As there was not a quorum present at the meeting, ballots were mailed to absent Board members to vote on the motion. As of April 26, 2010 five ballots had been returned which, when combined with the Board members who attended the meeting, represents a quorum. Each ballot reflected a vote in favor of suspending the Standing Rules. Therefore, the motion stands.

Upon a motion by Lura McLendon and a second by Vic Nussbaum, Board members present voted unanimously to approve Bert Davis, Jr. as the Board Chair for FY 2010-2011. As there was not a quorum present at the meeting, ballots were mailed to absent Board members to vote on the motion. As of April 26, 2010 five ballots had been returned which, when combined with the Board members who attended the meeting, represents a quorum. Each ballot reflected a vote to approve Bert Davis, Jr. as Board Chair for FY 2010-2011. Therefore the motion stands.

Upon a motion by Frank Cleary and a second by Lura McLendon, Board members present voted unanimously to approve Gart Evans as the Vice Chair FY 2010-2011. As there was not a quorum present at the meeting, ballots were mailed to absent Board members to vote on the motion. As of April 26, 2010 five ballots had been returned which, when combined with the Board members who attended the meeting, represents a quorum. Each ballot reflected a vote to approve Gart Evans as Vice Chair. Therefore, the motion stands.

**BOARD MEETING RECESSED  
FINANCE MEETING CONVENED**

**VII. FINANCE COMMITTEE**

**Glenna Harford**

**A. CONTRACTS APPROVAL**

Lura McLendon made a motion to approve the Request to Increase Purchase Order Amounts for FY 2009/2010 (the "Contracts") dated April 14, 2010. The motion was seconded by Gart Evans. Board members present voted unanimously to approve the Contracts. There were no abstentions. As there was not a quorum present at the meeting, ballots were mailed to absent Board members to vote on the motion. As of April 26, 2010 five ballots had been returned which, when combined with the Board members who attended the meeting, represents a quorum. Each ballot reflected a vote in favor of approving the Contracts. Therefore, the Contracts are approved.

**B. BUDGET UPDATE**

After our initial meeting with the County Manager and two subsequent meetings with the County Commissioners' Budget Subcommittee, we believe the County Manager will propose \$12.5 million for the mental health budget. This would result in a modest cut (\$143,000) to our Geriatric Program. Those patients will be mainstreamed into a regular adult clinic. We also made some cuts in expenditures (e.g. supplies, training, etc.) in order to compensate for overtime expenses that were made necessary from the move away from compensatory time due to the new Kronos time keeping system.

**FINANCE MEETING ADJOURNED  
BOARD MEETING RECONVENED**

**VIII. BOARD COMMITTEE SCHEDULES**

**Bert Davis, Jr.**

There were no changes to the meeting schedule that was included on the April 13, 2010 agenda.

**IX. ADJOURNMENT -- 7:35 p.m.**

**Bert Davis, Jr.**

There being no further business, Chair Davis adjourned the Board meeting.

**Approved by:**

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**Bert Davis, Jr.**

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**Date**

**On-Site Notes by: Dena Bailey  
Date: April 13, 2010**