



The Guilford Center  
Board Meeting Minutes  
232 N. Edgeworth Street  
Greensboro, NC  
February 10, 2009

**BOARD MEMBERS PRESENT:** Marshall Abee, Bert Davis, Jr., Lisa Gunther-Lavergne, Millie Hoffler-Foushee, Lura McLendon, Linda Myers, Sheron Sumner, David Talbot, and Bill Tankersley

**BOARD MEMBERS ABSENT:** Margaret Arbuckle, Paul Gibson, W. A. Goodson, Jane Perrin, Ray Pysher, and Dianne Walton-Munden

**STAFF PRESENT:** Dena Bailey, Tammi Grubb-Newton, Glenna Harford, Anne Kimball, Billie Pierce, Sabrina Russell, Anthony Ward, Tana Wirtz

**I. CALL TO ORDER AND MOMENT OF SILENCE** **Bert Davis, Jr.**

The meeting was called to order at 6:35 p.m. and a moment of silence was observed.

**II. ANNOUNCEMENTS** **Bert Davis, Jr.**

On behalf of the Board, Chair Davis offered condolences on the death of Paul Gibson's mother last month.

Mike Aiken, Executive Director of Urban Ministries, has extended an invitation (via Board Chair Bert Davis) for us to hold a Board meeting at their facility on Lee Street. He would like to talk to us about the Ten Year Plan to End Homelessness. The Board agreed to accept Rev. Aiken's invitation. Dr. Talbot offered to give the Board a tour of HealthServe's Community Health Clinic prior to the meeting and tour of Urban Ministries. Chair Davis will be in communication with Rev. Aiken regarding scheduling.

**III. SPEAKERS FROM THE FLOOR**

There were no speakers from the floor.

**IV. APPROVAL OF MINUTES – January 13, 2009 Meeting** **Bert Davis, Jr.**

Upon a motion by Marshall Abee and a second from Linda Myers, the Board voted to approve the minutes from the January 13, 2009 Board meeting.

## **V. DIRECTOR'S REPORT**

- A. QUALITY MANAGEMENT PLAN APPROVAL** **Anthony Ward**  
At last month's meeting, Mr. Ward summarized the Quality Management Plan and Report for the Board. Chair Davis asked that the Board delay the vote until the February meeting to allow further time to read the Plan. Upon a motion by Lisa Gunther-Lavergne and a second by Lura McLendon, the Board voted to approve the Quality Management Plan.

The Board will receive copies of the 2008-2009 Credentialing Program Plan in next month's packet. The Plan provides a description of the process for each type of provider category recognized under the scope of the Credentialing Program. The Plan is a URAC requirement and will be presented for Board approval at our March meeting.

Results of the 2009 Community Assessment Survey were presented by Mr. Ward. The top five service gaps/capacity needs selected by all respondents are as follows:

1. Short term crisis beds
2. Respite services for consumers and families
3. Drop-in center for mental health consumers
4. Day programming for consumers
5. Mental health wellness education services

- B. CFAC QUARTERLY UPDATE** **Anne Kimball**  
Anne Kimball, Guilford Center CFAC (Consumer and Family Advisory Committee) Liaison, presented the Quarterly CFAC Report. Since the last report, the CFAC has among other things, reviewed the Quality Management Evaluation Report for 2007-08, approved the Quality Management Plan, completed the Community Assessment Survey, and had a presentation on housing issues from the Housing Support Specialist of Family Service of the Piedmont. The next CFAC meeting is scheduled for February 24<sup>th</sup> at 5:30 p.m. Board members are welcome to attend CFAC meetings.

- C. LIFESPAN CONTRACT UPDATE** **Tana Wirtz**  
Ms. Wirtz presented the Guilford Center's position on accessing community-based employment, day supports and community resources for individuals with developmental disabilities. The Guilford Center does not support sheltered workshop settings and less than minimum wage salaries. As such, we do support LifeSpan's plan to transition from contract work to community based employment (individual and group) which pays at least minimum wage. Group supported employment provides an on-site supervisor for those individuals in

need of a higher level of support to work in a community employment setting. The transition to community based services is determined through the individual's treatment planning process where the frequency and duration of service is assessed on an individual basis. Ms. Wirtz and Tammi Grubb-Newton (Best Practices Manager for Developmental Disabilities) answered questions from the Board. After discussion, the Board requested that a LifeSpan representative attend our next meeting to provide an update and more details about this transition process. Ms. Wirtz will make those arrangements.

**VI. FINANCE COMMITTEE**

**A. CONTRACTS APPROVAL**

**Glenna Harford**

The February contract lists (pink sheet in Board packet and handout) were presented for Board approval. Linda Myers made a motion to approve the contracts. Sheron Sumner seconded the motion. There were no abstentions. The Board voted to approve the contracts.

**B. BUDGET REVISION**

**Glenna Harford**

The State has allocated \$25,000 on a one-time basis for the purpose of supporting The Robert Wood Johnson Reclaiming Futures Across Area Services Program Initiative. Funds will be used by the contracted provider for program support, development, training and implementation. This program provides services to court-involved youth with substance abuse disorders. Upon a motion by David Talbot and a second by Millie Hoffler-Foushee, the Board approved the budget revision.

**C. FY09-10 BUDGET UPDATE**

**Billie Pierce**

On February 17<sup>th</sup> the Guilford Center will make its presentation to the Effective and Efficient Government Committee, which is a sub-committee of the Board of Commissioners. Ms. Pierce went through the PowerPoint presentation for the Board as a "dry run." The presentation includes both 3% and 5% budget cuts as directed by the Commissioners. Board members asked questions and provided their feedback on the presentation.

**VII. ADJOURNMENT – 8:00 P.M.**

**Bert Davis, Jr.**

There being no further business, Chair Davis adjourned the Board meeting.

**Approved by:**

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**Bert Davis, Jr.**

\_\_\_\_\_  
**Date**

**On-site minutes by:**

**Dena Bailey**

**Date:**

**February 10, 2009**