



**The Guilford Center
Board Meeting Minutes
232 N. Edgeworth Street
Greensboro, NC
January 9, 2007
6:30 PM – 8:17 PM**

BOARD MEMBERS PRESENT: Marshall Abee, Margaret Arbuckle, George Coates, Paula Cox-Fishman, Ann Gibbs, W. A. Goodson, John Hemphill, Mildred Hoffer-Foushee, Linda Myers, Ray Pysher, Sheron Sumner, David Talbot, Bill Tankersley, and Dianne Walton-Munden

BOARD MEMBERS EXCUSED: Paul Gibson, Kathryn Lindley, Pamela Palmer and Jane Perrin

BOARD MEMBERS UNEXCUSED: None

STAFF PRESENT: Dena Bailey, Penny Casto, Ida Glasgow, Glenna Harford, Anne Kimball, Heather Krauss, Billie Pierce and Tana Wirtz

I. CALL TO ORDER AND MOMENT OF SILENCE **Sheron Sumner**

The meeting was called to order at 6:33 p.m. and a moment of silence was observed.

II. ANNOUNCEMENTS **Sheron Sumner**

Chairperson Sumner congratulated Paul Gibson on being named Chairman of the Guilford County Board of Commissioners.

Implementation Update #19 has been delayed until April. This is not a change of policy, but a pushback on implementation at this point.

III. SPEAKERS FROM THE FLOOR

There were no speakers from the floor.

IV. APPROVAL OF MINUTES – November 14, 2006 Meeting **Sheron Sumner**

Upon a motion by Paula Cox-Fishman and a second by Mildred Hoffer-Foushee, the minutes from the November 14, 2006 meeting were unanimously approved as distributed in the Board packet.

V. DIRECTOR'S REPORT

A. CFAC Presentation **Ann-Marie Dooley**

Our Consumer and Family Advisory Committee ("CFAC") continues to be an active partner with the Guilford Center. Ann-Marie Dooley, Vice-Chair of the CFAC, shared with the Board some of the highlights of this fiscal year's CFAC activities, including the following:

- CFAC members received training from the Guilford Center's Best Practice Coordinators for substance abuse, mental health, and developmental disabilities.
- Members of the CFAC have worked with the Guilford Center's Public Information specialist to create and update the Consumer Corner of the web site, writing a distinct section for each of the three disability areas.
- CFAC members continue to serve on Request for Proposal processes to establish criteria for services, evaluate proposals, and choose providers.

B. Divestiture Final Report

Ida Glasgow

Divestiture of all services was completed on December 29, 2006, with the exception of Psychiatric Services and Crisis/Emergency Services, which services will continue to be provided by the Guilford Center. Of the 685 consumers who needed to be placed with community providers due to divestiture, all but 35 had placements as of 12/29/06. All of these 35 consumers refused community services. Some continue to receive medication management from the Guilford Center. Teams of staff from Crisis/Emergency Services and LME Best Practice Managers are assigned for each disability to handle any future problems with community placements due to consumer issues or provider issues. A total of 122 positions were RIFed due to divestiture. 105 of these were filled positions. Based on exit interviews, of these 105 filled positions, 81% had found other employment, returned to school, or retired as of 12/29/06. 11% had not yet found employment. For 8% the status is unknown.

C. LME Business Plan Update

Ida Glasgow

An essential part of writing our Business Plan is getting stakeholder input from a variety of sources. For each of the LME functions, we have identified stakeholder groups. Every stakeholder has been given the opportunity (either at a meeting or via internet) to complete a survey. Board members completed the survey during the meeting. Ms. Glasgow also asked everyone to write down one thing that, as a Board member, they would like to see the Guilford Center focus on and accomplish over the next three years. A copy of the LME Business Plan will be included in the March Board packet so that Board members may review the Plan prior to the meeting. Ida will give a final presentation in March, allowing Board members an opportunity to ask questions before voting on approval of the Plan. Any necessary changes will be made and the Plan will then go before the County Commissioners for final approval.

D. DMH Long Range Plan Update

Billie Pierce

An article on the State's "Long Range Plan for Meeting Mental Health, Developmental Disabilities, and Substance Abuse Services Needs for the State of North Carolina" was included in the Board packet. (See yellow sheet.) Ms. Pierce summarized the Plan which basically says that lawmakers need to come up with

more than \$2.5 billion over the next five years to adequately fund the State's mental health system. *NC Policy Watch* states "The 172-page report is a confirmation that the State's mental health reform efforts have been woefully under-funded by the General Assembly and virtually ignored by elected officials at all levels, while people with mental illness, developmental disabilities, or addictions have continued to suffer." The Plan may be viewed at: <http://www.dhhs.state.nc.us/mhddsas>. If you do not have access to the internet and would like a copy of the Plan, please contact Dena Bailey at 336-641-4719.

E. Substance Abuse RFP Final Report

Heather Krauss

Tana Wirtz, our Contracts Manager, introduced Heather Krauss, Contract Administrator for Substance Abuse. Ms. Krauss gave an overview of the Substance Abuse RFP that was just completed. A hard copy of the PowerPoint presentation was also distributed to Board members. The Substance Abuse RFP process began in May, 2006 and was completed on December 8, 2006. Nine applications were received and by the end of the process, six agencies were recommended for funding. Those agencies are:

- Addiction Recovery Care Association (ARCA) (Winston-Salem)
- Residential Treatment Services of Alamance (Burlington)
- Family Services of the Piedmont (Greensboro, High Point and Jamestown)
- Caring Services, Inc. (High Point)
- RHA Health Services, Inc. (Greensboro and High Point)
- DREAMS (Greensboro)

The new providers will assume responsibility for operating these programs in February 2007.

F. Long Term Treatment Facility Update

Billie Pierce

The Guilford Center was asked by the County Manager to develop a Plan for a Long Term Treatment Facility to be housed in the County's Wendover Avenue facility. Some of the issues prompting the development of this plan include:

- No detox services are currently available in Guilford County.
- Concerns about the under-utilization of the Wendover facility.
- Overcrowding in our jails (60% of inmates surveyed in Guilford County jails admit to having substance abuse problems).

The Plan was presented to the County Commissioners during their November 28, 2006 work session. The Commissioners unanimously voted to proceed with the Plan.

Ms. Pierce outlined for the Board the facility's floor plan and described the services that will be offered. Services will include: Clinical Intake, Facility-Based Crisis and/or Non-Hospital Detox, Social Setting Detox, High-Intensity, Short Term Residential, Low-Intensity, Long Term Residential, Intensive Outpatient Program, Outpatient Services and Psychiatric Services.

The estimated budget for operating the facility is approximately \$2.7 million. The treatment facility will be funded through County dollars, with the Guilford Center contributing several hundred thousand dollars from its budget. We are working out the details now for an RFP and we expect to have a vendor selected and operating in the facility by October 2007.

**BOARD MEETING RECESSED AT 7:47 P.M.
FINANCE COMMITTEE MEETING CONVENED**

VI. FINANCE COMMITTEE MEETING

Glenna Harford

A. Contracts Approval

The January contracts list was presented for Board approval. (See pink sheet in Board packet.) Board members were reminded to abstain from voting if they had a conflict of interest. Paula Cox-Fishman abstained from voting. Marshall Abee made a motion to approve the contracts. Linda Myers seconded the motion. The contracts were approved.

B. Budget Revision #3

A Budget Revision (see green sheet in Board packet) was presented to the Board for approval of an increase in the Guilford Center budget by the amount of \$199,684.

- The State has allocated \$64,412 on a one-time basis for the provision of services and equipment needs for a specific consumer.
- The State has allocated \$90,181 on a recurring basis and \$45,091 on a one-time basis for the support of psychiatrists and psychologists at the local level. These funds, for all ages and disabilities, are to be drawn down via billing codes specifically set up for consultation and collateral activity conducted on behalf of a consumer by a psychiatrist or psychologist.

Upon a motion by Mildred Hoffler-Foushee and a second by Paula Cox-Fishman, the Budget Revision was approved.

C. Board Finance Orientation

Glenna Harford

General Statutes require that the Board receive an annual finance orientation. Ms. Harford presented the "Finance Orientation" to the Board in the form of a PowerPoint presentation with hard copy handouts. The following topics were discussed: Flow of funds to the Guilford Center, revenue sources and expenditures, budget cycles, etc. Questions and answers followed the presentation.

**FINANCE COMMITTEE MEETING ADJOURNED AT 8:15 P.M.
BOARD MEETING RECONVENED**

VII. BOARD COMMITTEE SCHEDULE

Sheron Sumner

A. Quality Council

Next scheduled meeting: February 1, 2007
232 N. Edgeworth St., 5th floor, 3:30 – 4:30 PM
(November minutes included in packet)

B. Client Rights

Next scheduled meeting: February 13, 2007
232 N. Edgeworth St., 5th floor, 4:00 – 6:00 PM

C. Consumer and Family Advisory Committee

Next scheduled meeting: January 23, 2007
232 N. Edgeworth St., 4th floor, 5:30 – 7:30 PM
(October minutes included in packet)

VIII. ADJOURNMENT – 8:17 P.M.

There being no further business, Chair Sumner adjourned the meeting.

Approved by:

Sheron K. Sumner

On-site minutes by: Dena Bailey
Date: January 9, 2006