



**The Guilford Center  
Board Meeting Minutes  
201 N. Eugene Street  
Greensboro, NC  
June 8, 2010**

**BOARD MEMBERS PRESENT:** Margaret Arbuckle, Megan Christenbury, Frank Cleary, Paul Gibson, Lisa Gunther-LaVergne, Millie Hoffler-Foushee, Lura McLendon, Vic Nussbaum and David Talbot

**BOARD MEMBERS ABSENT:** Bert Davis, Jr., Gart Evans and Dianne Walton-Munden

**STAFF PRESENT:** Dena Bailey, Glenna Harford, Steve Hess, Anne Kimball, Billie Pierce, Anthony Ward and Tana Wirtz

**I. CALL TO ORDER AND MOMENT OF SILENCE** **Millie Hoffler-Foushee**  
The meeting was called to order at 6:36 p.m. and a moment of silence was observed.

**II. ANNOUNCEMENTS** **Millie Hoffler-Foushee**  
Tonight two Board members rotate off the Board and one member has resigned due to an employment conflict of interest. Billie Pierce thanked Millie Hoffler-Foushee, David Talbot and Vic Nussbaum for their willingness to share their time, talents and experience with the Guilford Center and our consumers.

**III. SPEAKERS FROM THE FLOOR**  
There were no speakers from the floor.

**IV. APPROVAL OF MINUTES – April 13, 2010** **Millie Hoffler-Foushee**  
Upon a motion from David Talbot and a second from Frank Cleary, the Board voted to approve the minutes from the April 13, 2010 Board meeting.

**V. DIRECTOR'S REPORT**

**A. APPROVAL OF DIRECTOR'S 2010-2011 GOALS** **Anne Kimball**  
The Director's Goals are drafted each year by the Management Team. After Board approval the goals then become a part of the Director's evaluation package. They are also distributed to All-Staff and are incorporated in each individual employee's Performance Agreement that sets their particular goals for the year. The accomplishment of yearly goals is the basis for our Annual Report. A draft of the goals was included in the Board packet for review prior to the meeting. Upon a motion by Megan Christenbury and a second by Vic Nussbaum, the Board voted to approve the Director's Goals for FY2010-2011.

**B. APPROVAL OF QUALITY MANAGEMENT PLAN FY2010-2011** **Anthony Ward**  
URAC requires the Board to review and approve the Guilford Center's Quality Management Plan annually. Board members received a copy of the 2010-2011

Plan in their Board packet. Anthony Ward gave an overview of the Plan which is relatively unchanged from last year's Plan. Upon a motion by Margaret Arbuckle, and a second from Lura McLendon, the Board voted to approve the 2010-2011 Quality Management Plan.

**C. UPDATE ON BRIDGEWAY SERVICES**

**Steve Hess**

While Bridgeway's provision of residential, after-care and other services has been top-notch, the fundamental nursing care in the detox program has not been. This presents major liability issues which are unacceptable. Therefore, we have contracted with Addiction Recovery Care Association (ARCA) to handle our detox referrals beginning July 1, 2010. ARCA will also provide transportation of released detox clients to Bridgeway for residential care. The vacated detox beds at Bridgeway will now be used to expand their residential services. The Board will receive a report on Bridgeway's residential treatment and ARCA's detox program at the September Board meeting.

**D. STATUS OF EDGEWORTH BUILDING**

**Billie Pierce**

On Sunday, May 9, 2010, there was an electrical fire at the Edgeworth Building. The fire started with the transformer behind the building at around 7:00 p.m. There was only one employee in the building at the time. She escaped unharmed and called 911 and security. While the fire itself was contained to the stairwell, there is smoke damage to the entire building estimated at about \$1 million. The following day, Disaster One (a disaster restoration and cleaning company) began work on the building, approximately 85 employees were moved into temporary quarters in the Bellemeade and High Point Center offices and our Call Center was up and running by noon. Office space has been rented at 404 N. Eugene Street and we are in the process of relocating approximately 50 LME employees to that space. Another 35 employees (Call Center, Accounts Receivable and Network Operations) will remain in the Bellemeade Building. We are also working with an architect in planning how and where to most efficiently house the LME permanently. The Edgeworth Building was for sale by the County prior to the fire and remains so.

**E. CMS REQUIREMENTS FOR CLINICAL DIVESTITURE**

**Billie Pierce**

Last month we learned that due to the State's decision to move forward with its waiver expansion project, Crisis/Emergency and our clinics would have to be divested. Employees were made aware of this through a series of All-Staff meetings. The timeframe for divestiture was estimated between six and 18 months. On Friday, May 28<sup>th</sup>, Secretary Cansler introduced Special Provision language to the Legislature which would significantly slow down statewide Waiver implementation. The language proposes that only one LME move forward as being a waiver site. As a result, the Guilford Center is putting divestiture of Crisis/Emergency services and Medication Management clinics on hold. Employees were informed immediately of this new development.

**F. STATE REORGANIZATION**

**Billie Pierce**

Recently there have been several changes at the State level. In May, Leza Wainwright, MH/DD/SA Division Director, announced her retirement effective September 1, 2010. Dr. Michael Lancaster, Division Medical Director, has been terminated. We have heard that there will be more changes in leadership to come, including in the Division of Medical Assistance.

**BOARD MEETING RECESSED  
FINANCE MEETING CONVENED**

**VI. FINANCE COMMITTEE**

**Glenna Harford**

**A. CONTRACTS APPROVAL**

There was some confusion regarding the contracted figures for Addition Recovery Care Association (ARCA) on the Contract Inventory sheet. After discussion, Margaret Arbuckle made a motion to approve the Contract Inventory for FY 2010-2011 with the exception of the ARCA contracts. Frank Cleary seconded the motion. Vic Nussbaum abstained from voting. The motion carried. The Board was sent an explanation of the numbers for the ARCA contracts and asked to vote on them via ballot. After review, the figures stated on the Contract Inventory sheet (\$675,000 and \$644,375) are the actual, accurate amounts. Upon receipt of the ballots, the Board approved the ARCA contracts.

Upon a motion by Megan Christenbury and a second by Lura McLendon, the Board voted to approve the Request to Increase Purchase Order Amounts for FY 2009/2010 (the "Contracts") dated June 8, 2010.

Also, via ballot, the Board was asked to vote on a Request to Increase Purchase Order Amount for the FY 2009-2010 Contract for Ambleside, Inc. The amount requested was \$115,000 to provide Targeted Care Management services to Medicaid consumers. This amount is a \$75,000 increase to the current purchase order amount of \$40,000 for FY 2009/2010. The Board voted to approve this Purchase Order Increase.

**B. BUDGET UPDATE**

The County Commissioners approved the budget at last week's Commissioners' meeting. The County Manager had recommended that the Guilford Center's budget basically stay intact except for a small decrease of \$143,000. This decrease will affect three positions; one of which has been vacant for almost a year. Again, no merit increases and no mandatory furloughs were budgeted.

**FINANCE MEETING ADJOURNED  
BOARD MEETING RECONVENED**

**VII. BOARD COMMITTEE SCHEDULES**

**Millie Hoffler-Foushee**

There were no changes to the meeting schedule that was included on the June 8, 2010 agenda.

**VIII. ADJOURNMENT -- 7:55 p.m.**

**Millie Hoffler-Foushee**

There being no further business, Vice Chair Hoffler-Foushee adjourned the Board meeting.

**Approved by:**

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**Bert Davis, Jr.**

**Date**

**On-Site Notes by: Dena Bailey  
Date: June 8, 2010**